

OPERATIONS & DELIVERY — MODULE 16

Stay Interview Template

Ask before they leave. Act on the answers.

Name:	Date:
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Team Member	Date

What do you enjoy most about working here?

What frustrates you?

What would make this the best job you've ever had?

Do you feel recognised for your work? What would help?

Where do you see yourself in 12 months?

Is there anything that might cause you to leave?

KEY THEMES FROM THIS CONVERSATION

ACTIONS I WILL TAKE AS A RESULT
